

**CITY VIEW ISD ONE-TO-ONE:
REQUEST FOR PROPOSALS**

Request for Proposals Issued: **October 2nd, 2017**
Deadline for Submission of Proposals: **October 16th, 2017 (EOB)**



City View Independent School District
Technology Department
www.cityview-isd.net
1600 City View Drive
Wichita Falls, Texas 76306
(940) 855-7511 ext. 328

I. INSTRUCTIONS

City View Independent School District is seeking proposals from qualified vendors to assist the District in expanding our current one-to-one technology initiative.

Interested vendors are invited to submit proposal(s) in PDF format. The proposal shall be made in the format provided and the complete proposal, together with any and all additional materials, shall be emailed no later than close of business on October 16th, 2017 to the following email address: dmcdaris@cityview-isd.net.

This Request for Proposals (RFP) does not commit City View Independent School District to award a contract or pay any costs incurred in the preparation of a proposal responsive to this request. The District reserves the right to accept all or part of any proposal or to cancel in part or in its entirety this RFP. The District further reserves the right to accept the proposal that it considers to be in the best interest of the District.

All requirements must be addressed in your proposal. Non-responsive proposals will not be considered. All proposals, whether selected or rejected, shall become the property of the District. Vendors are responsible for checking the website periodically for any updates or revisions to the RFP.

Requests for Information

Questions related to this RFP should be emailed to jstandre@cityview-isd.net by close of business on Wednesday, October 11th, 2017. Responses to questions will be issued by the district before close of business on Friday, October 13th, 2017.

II. BACKGROUND

City View Independent School District is a K-12 school district located in Wichita Falls, Texas. Currently the district has approximately 1050 students and 150 staff. City View ISD has implemented a one-to-one Chromebook project that has put Lenovo N21 and N22 Chromebooks in the hands of all 4th-12th grade students.

III. SCOPE OF WORK

City View Independent School District is seeking to expand our one-to-one technology initiative and is looking for hardware and collaboration from qualified vendors who can satisfactorily

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provide the products listed below. Freight delivery will be required. No on-site installation or white-glove services are necessary.

Quantity	Description	Preferred Model	Preferred Model Number
475	Convertible Touchscreen Chromebooks <ul style="list-style-type: none"> 4GB+ RAM 	Lenovo N23 Yoga 11.6 Chromebook	ZA260016US
25	Premium Touchscreen Chromebooks <ul style="list-style-type: none"> 4GB+ RAM 	Asus Chromebook Flip C302	C302CA-DHM4
500	Chrome OS Edu Management Licenses	N/A	N/A
300	Chromebook Protective Cases	Targus Intellect 12.1 Case	TBT248US
9	16 Bay Charging/Security Cabinet	Anywhere Cart AC-MINI-16	AC-MINI-16
2	36 Bay Charging/Security Carts	Anywhere Cart AC-PLUS-T	AC-PLUS-T
30	Lenovo N23 Yoga Spare AC Adapters	Lenovo USB-C 45W AC Adapter	N/A
4	WiFi Access Points (5-Pack)	Ubiquiti UAP-AC-PRO-5-US	UAP-AC-PRO-5-US
3	Security Cameras	Ubiquiti Unifi UVC-G3-DOME	UVC-G3-DOME
1	Rack Mount Server (Hyper-V) <ul style="list-style-type: none"> 64GB+ RAM Dual 8-core+ Xeon CPU's at minimum 2.4GHz Raid Card Dual 300 GB+ SSD OS Drives in Raid 0 Configuration 6TB Total Data Storage in Raid 5 Configuration Redundant PSU Minimum 4 Network Interface Ports Rack mount Chassis and Ready Rails Pro-Support Plus NBD Service Plan 	Dell Poweredge R530 Server	R530



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IV. CONTENTS FOR PROPOSALS

In order for proposals to be considered, said proposal must be clear, concise, complete, well organized and demonstrate both respondent's qualifications and its ability to follow instructions. The quality of answers, not length of responses or visual exhibits, is important in the proposal.

The proposal shall be organized in the format listed below and shall be limited to _____ pages (excluding attachments and appendices). Respondents shall read each item carefully and answer each of the following items accurately to ensure compliance with District requirements. Failure to provide all requested information or deviation from the required format may result in disqualification.

A. Submittal Letter

Include the RFP's title and submittal due date, the name, address, fax number, and telephone number of the responding vendor. Include a contact person and corresponding email address. Also include any information regarding backorder or sourcing issues for any of the line items above.

B. Customized Quote

A proposed quote for the items listed above that includes the following:

- Contact phone number, email, and address.
- Reference of Texas State Buyboard Contract Number or TIPS/TAPS Contract Number.
- Broken down by line item.
- Include any relevant shipping or service charges.

V. SELECTION CRITERIA

Vendors submitting proposals are advised that all proposals will be evaluated to determine the firm deemed most qualified to meet the needs of the District. The selection criteria will include, but not be limited to, the items listed below:

1. Demonstrated understanding and responsiveness to the RFP.
2. Proposals and experience of firm and personnel named in the proposal.
3. Past experience in assisting City View Independent School District in implementing technology initiatives.
4. Project understanding and approach including an understanding of the District.
5. Completeness and quality of the proposal.
6. Cost proposal.

Schedule for Submission & Evaluation Process

RFP distributed to vendors- 10/02/2017

Deadline for RFP questions- 10/11/2017

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Deadline for RFP response to questions- 10/13/2017
Proposals due- 10/16/2017
Anticipated earliest begin date 10/21/2017
Late bids will not be considered.

VI. Award

Evaluation of Bid Proposals

Proposals will be evaluated based on the degree to which the proposed solution meets or exceeds the stated requirements, the perceived maintainability and supportability of the proposed solution, the acquisition cost of the proposed solution, recurring costs associated with the proposed solution, other capabilities provided by the proposed solution not addressed in this RFP, the delivery and implementation timeframe of the proposed solution, reputation of the vendor and products included in the proposed solution, and District experience with the vendor.

The order of the criteria listed is of no consequence. The weight to which each criterion is considered at the sole discretion of the District will be based on the following: Cost, Safety, Sustainability, Purchasing Power, and Technology.

Award of Contract

The award of the Purchase Order will be made to the responsive Bidder whose bid conforms, as specified in this document, and that is most advantageous to the District, price, and other factors being considered. The District reserves the right to reject any and all bids or part thereof and waive any irregularities.

Timeline to Start Work

Start time to begin the work shall be determined after bid approval.



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